BILL 2023-10

First Reading

Agenda Item

TO: Mayor and City Council

FROM: Shellie J. Blades, City Clerk

DATE: March 20, 2023

RE: **Annual Write-Off – Uncollectible Utility Accounts**

Issues

Council has the authority to write off bad debts. Staff has implemented an annual write off for uncollectible utility accounts. To that end, Ordinance 5189 was passed February 2005 allowing Staff to write off past due accounts.

Staff reviewed accounts and prepared the attached list for January 2016 through December 2020 (totaling $35,463.64) for your consideration. The Uncollectible Account list contains accounts that are inactive and have been inactive for at least two (2) years or longer. Staff will continue working on collection efforts by verifying new applications for utilities with the bad debt list. Any past due balances will be collected via an additional utility deposit before utilities are allowed to be set up by these customers.

Bill/Ordinance	Approval Date	Write-Off
Bill 2023-10		$34,463.64
Ordinance 6222	3/21/2022	$24,508.13
Ordinance 6175	3/15/2021	$29,774.95
Ordinance 6132	4/6/2020	$24,206.90
Ordinance 6065	3/18/2019	$26,020.22
Ordinance 6012	3/5/2018	$20,494.59
Ordinance 5970	4/3/2017	$25,050.42

Recommendation

As this is a housekeeping matter, staff recommends approval following your review.

Bill 2023-10

AN ORDINANCE AUTHORIZING THE CITY OF CAMERON ACCOUNTING STAFF TO WRITE-OFF UNCOLLECTIBLE UTILITY ACCOUNTS FOR THE CITY OF CAMERON, MISSOURI

WHEREAS, the City experiences uncollectible debts for various goods and services; and

WHEREAS, the City auditors allow for uncollectible accounts on an annual basis; and

WHEREAS, the Council is authorized to write-off uncollectible debt as needed; and

WHEREAS, the Council authorized with Ordinance 5189 on February 1, 2005 the first write off; and

WHEREAS, Staff continues to review annually and has determined since the last annual write-off, $35,463.64 has accumulated as uncollectible utility accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF CAMERON, MISSOURI AS FOLLOWS:

Section 1. The accounting staff is hereby authorized to write-off $35,463.64 in uncollectible utility accounts, a list of which is attached hereto and made a part hereof.

Section 2. The Mayor is authorized to sign this Ordinance approving it on behalf of the City of Cameron.

Section 3. The City Clerk is directed to attest to the Mayor's signature.

Section 4. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

Passed and approved on first reading this 20th day of March 2023.

Passed and approved on second/final reading this __ day of _____ 2023.

_____
Mayor Roy Estes

ATTEST:

_____
City Clerk

FIRST READING