MEMO

To: Mayor and City Council

From: Zachary Johnson, Interim City Manager

Date: January 7, 2019

Re: Manager's Report

2018 Building Permits –Building permits were up 20% as compared to 2017. The City issued 243 total permits with a grand total of $3,728,157.42 in construction costs. There were 24 illegal jobs caught by the City Inspector. The City issued three "Stop-Work" orders due to construction not meeting the minimum code. All three issues were successfully resolved.

Groat Street Project – Design continues on the Groat Street Project. City Crews have been spot checking underground utilities to identify potential conflicts. Work continues on acquiring the necessary right of way. The project is planned to be bid in February.

Property, Liability, and Workers' Compensation – Staff has been evaluating the City's insurance. Our premiums with MPR have continued to escalate above market rate. We are looking at alternative options as well as exit requirements from the MPR pool.

Alliance Water Resources – Alliance employees will be in attendance to present the City with a refund from our 2017-18 contract year. Alliance continues to be a good steward of the City's wastewater treatment facility.

Next Meeting – Our next meeting will need to be rescheduled for January 15th. At this meeting we will need to pass an ordinance calling for the April election of Councilmembers.