MEMO

To: Mayor and City Council

From: Zachary Johnson, Interim City Manager

Date: December 3, 2018

Re: Manager's Report

Downtown Christmas – Overall I would consider the event a success. Staff did a great job of putting this together. We have made a few notes for possible changes and improvements for next year.

Public Safety Building Addition – Staff has continued to work with Ron Auxier of Ellison-Auxier on plans for the building addition. The project continues to move forward and will have bid documents in the near future.

City Phone System – Staff is currently looking into our existing phone system. We are evaluating different technologies to look for potential cost savings while maintaining our existing level of service.

Winter Weather – City Crew's responded well to our first winter storm of the year. The nature and intensity of the storm cause some issues which were handled appropriately by our Emergency Services crews, Street department, and Electric department. We will continue to work on ways to improve our response and communicate our efforts during these events with the public.

City Manager Search – The deadline for applications has come to a close. We will be working with SGR to set up times to start reviewing the applications.

Economic Development Update – Terry will be on hand to present his report.