CITY OF CAMERON
MINUTES
JANUARY 16, 2018

REGULAR SESSION

Darlene Breckenridge	P
Dennis M. Clark	P
John R. Feighert	P
Ronnie Jack	P
L. Corey Sloan	P

The City Council of the City of Cameron, Missouri met in Regular Session on Tuesday, the 26th day of January 2018, at six o'clock p.m. at City Hall. Mayor Darlene Breckenridge led the Pledge of Allegiance to the flag of the United States of America.

Mayor Darlene Breckenridge presided with the following Councilmembers present: Dennis M. Clark, John R. Feighert, Ronnie Jack and L. Corey Sloan. Absent: none.

Present were Assistant City Manager Zac Johnson, Attorney for the City Padraic Corcoran, and Incoming City Clerk Shellie J. Blades (City Clerk/Finance Clerk Barbara J. O'Connor arrived at 6:15 p.m.).

Minutes of the January 2, 2018, Council Session were approved as submitted with a unanimous voice vote on motion made by Councilmember Clark and seconded by Councilmember Feighert.

PUBLIC PARTICIPATION

Sarah Griffey, 8292 J Highway, Kidder, MO, asked if Council had received copies of their proposal for the car show and asked if they had any questions. Council indicated that they had not seen the proposal as of yet. Assistant City Manager Johnson advised he would check on the status. Council asked that this be done before the next Council meeting.

CITY MANAGER'S REPORT

1. Community Swap Presentation. The second presentation for the Community Swap has been scheduled for Thursday, January 25, 2018 at the Cameron Regional YMCA.
2. Future Head Start Facility. This is now an ongoing project and work has begun on the design.
3. Economic Development Report by Rumery & Associates. No report given.

4. Business Park Steering Committee. A public meeting/open house has been scheduled for February 13, 2018 at the Cameron Regional YMCA.
5. eTruck Update. A site visit with eTruck was held on January 9, 2018. A meeting was also held with Bartlett and West to go over future eTruck plans as they relate to the master development plan for the Business Park. The building remodeling is on schedule with the exterior work completed and internal work underway.
6. Building Permits Update. Building Inspector Paul Beckwith compiled information regarding the 2017 building permits issued. A total of 203 permits, a 19% increase for 2016 permits, were issued in 2017 resulting in $32,399 in building permit fees. The estimated construction dollars based on those permits is $7,925,393. Of the permits issued, eleven were for homes, five for commercial structures, three for duplexes, one tri-plex and one four-plex. During 2016, Inspector Beckwith caught and stopped 21 illegal projects. The new year is expected to be busy with the addition of a new Kum & Go, a Dollar Tree Store, Highland Development (Grand & Walnut), Manion Offices (Walnut), Randy Curnow (Lana Drive), CRMC Physical Rehab relocation, Sinclair (Nelle's Phase 2), Shell (Chung's Travel Center), the Earley Addition in the Business Park as well as numerous homes around town.
7. Alliance Water Resources. Richard Webber and Verlon Persinger with Alliance Water Resources presented a check to the City for $8,105 which represents the amount they came under their budgeted contract for the past year. Council thanked Alliance for being an excellent steward of City funds.

UNFINISHED BUSINESS

Bill 2017-40, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON, DeKALB, AND CALDWELL COUNTIES, MISSOURI, AUTHORIZING AN AMENDMENT TO THE 2015 INTERNATIONAL RESIDENTIAL CODES AND THE 2015 INTERNATIONAL BUILDING CODES, THE EXEMPTIONS UNDER SECTIONS 105.2 (IRC) AND 105.2 (IBC), AN AMENDMENT WILL REFER FUTURE CODE ADOPTION AND ALL FENCE CONSTRUCTION, MODIFICATIONS, AND REPAIRS TO THE LANGUAGE CONTAINED IN ARTICLE 33: FENCES OF THE ZONING ORDINANCE**, was read by title on third reading by Incoming City Clerk Blades. Copies of said Bill 2017-40 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Sloan to pass said bill on third reading. Discussion. No additional information was presented. Bill 2017-40 passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Feighert, Jack and Sloan. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6007**, was thereupon signed by the Mayor and attested by the City Clerk/Finance Clerk.

Bill 2017-41, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON, DeKALB, AND CALDWELL COUNTIES, MISSOURI, AUTHORIZING AMENDMENTS TO THE CITY OF CAMERON ZONING ORDINANCE, ARTICLE 4: DEFINITIONS; ARTICLE 27: ADMINISTRATION AND ENFORCEMENT; AND ARTICLE 33: FENCES**, was read by title on third reading by Incoming City Clerk Blades.

Copies of said Bill 2017-41 were available for the public. Motion was made by Councilmember Sloan and seconded by Councilmember Feighert to pass said bill on third reading. Discussion. No additional information was presented. Bill 2017-41 passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Feighert, Jack and Sloan. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6008**, was thereupon signed by the Mayor and attested by the City Clerk/Finance Clerk.

Resolution 2018-2, **A RESOLUTION FOR THE CITY OF CAMERON, CLINTON, DeKALB, AND CALDWELL COUNTIES, MISSOURI TO AMEND THE GRADE AND STEP MATRIX OF THE PAY CLASSIFICATION SYSTEM,** was read by title by Incoming City Clerk Blades. Copies of said Resolution 2018-2 were available for the public. Motion was made by Councilmember Clark and seconded by Councilmember Sloan to pass Resolution 2018-2. Discussion. Assistant City Manager Johnson explained this resolution will add two steps to the City's existing pay grade and step matrix. These extra two steps are necessary for stability and competitiveness. The upper steps of the pay grade and step matrix were found to be inadequate in recent reviews. This resolution will affect payroll by 0.31%. Resolution 2018-2 passed with a unanimous voice vote.

Resolution 2018-1, **A RESOLUTION FOR THE CITY OF CAMERON, CLINTON, DeKALB, AND CALDWELL COUNTIES, MISSOURI TO RECLASSIFY THE DISPATCH SUPERVISOR POSITION**, was read by title by Incoming City Clerk Blades. Copies of said Resolution 2018-1 were available for the public. Motion was made by Councilmember Sloan and seconded by Councilmember Clark to pass Resolution 2018-1. Discussion. Councilmember Sloan detailed the responsibilities of the position and explained that many people don't understand the stress level and knowledge requirements. Desire was expressed to have an analysis of the entire pay grade system not just one position. Also, Council questioned whether grade 8 or grade 9 would be the best fit. Police Chief Bashor explained that pay compared to the responsibilities of this position is an outlier which needs to be corrected. Chief Bashor also noted that a portion of this positions salary ($10,000) is provided by the ACCD 911 Board. Councilmember Clark stated that the effect on the budget for this change is low and he would like to see it passed. Councilmember Feighert stated he would like to see this tabled and look at all the salaries at once. Mayor Breckenridge asked if there is a motion to table the resolution. No motion was made. Resolution 2018-1 passed with a unanimous voice vote.

Resolution 2018-5, **A RESOLUTION TO ALLOW THE CAMERON PARKS DEPARTMENT TO USE LAND IN THE CROSSROADS CORPORATE CENTER FOR RECREATIONAL PURPOSES WITHIN AND FOR THE CITY OF CAMERON, CLINTON, DeKALB AND CALDWELL COUNTIES, MISSOURI**, was read by title by Incoming City Clerk Blades. Copies of said Resolution 2018-5 were available for the public. Motion was made by Councilmember Clark and seconded by Councilmember Jack to pass Resolution 2018-5. Discussion. Council inquired if the Parks Department will be responsible for maintenance. Assistant City Manager Johnson said yes, the Parks Department would be responsible for the maintenance. Council noted that the land is currently in the City's hay permit program which would cover most of the maintenance. Counselor Corcoran explained that if the City had a need to use the property and it wasn't being utilized by the Parks Department, the City could take the property back. Resolution 2018-5 passed with a unanimous voice vote.

Discussion on City Cat Problem and Possible Ordinance Revising. Development Director Tim Wymes explained the shortfalls in the City's codes regarding cats and that codes are not a replacement for responsible pet ownership. Development Director Wymes stated that cities such as Savannah and Chillicothe have comprehensive animal codes and some cities have programs for microchipping animals that are picked up and housed by their shelters. Council inquired about the costs of microchipping. Development Director Wymes advised the cost is approximately $20. Council expressed a desire to see the City revisit the two dog limit by allowing up to four dogs with a graduated fee system for each additional dog. Concern was also expressed about issues with rabies vaccines causing health issues and Council questioned whether rabies vaccinations should be required every year. That feral cats are at risk for rabies was also discussed. Rules on exotic animals such as snakes/constrictors were questioned. Council also requested that whatever decision is made that it be well communicated to the media and the public with plenty of time for community input. A community survey was suggested as a possibility.

City of Cameron Setback Regulations versus Local Municipalities. Development Director Wymes explained that setbacks determine community growth and the development of plats and subdivisions. Setbacks are necessary to keep the public from doing the wrong things in the right-of-ways. Council stated the main reason this discussion was requested was specifically about the State of Missouri right-of-ways and the City right-of-ways and the concern that they may be causing a burden on some property owners. Development Director Wymes advised that the Planning and Zoning and Board of Adjustment are options for possible remedies to some setback situations. Council inquired whether the City can use the State's right-of-way. Development Director Wymes advised no, this is the reason the additional setbacks are necessary.

NEW BUSINESS

Bill 2018-2, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON, DeKALB AND CALDWELL COUNTIES, MISSOURI AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE WITH ROBERT EARLEY FOR THE USE OF A MACHINE SHED LOCATED AT THE BUSINESS PARK**, was read by title by Incoming City Clerk Blades. Copies of said Bill 2018-2 were available for the public. Motion was made by Councilmember Sloan and seconded by Councilmember Clark to pass said bill on first reading. Discussion. Assistant City Manager Johnson stated the shed in question was being rented by Mr. Earley prior to establishing the Business Park and he wishes to continue to do so. Counselor Corcoran stated there is no bidding requirement for this type of transaction. Bill 2018-2 passed on first reading only with a unanimous voice vote.

Bill 2018-3, **AN ORDINANCE APPROVING THE RE-PLAT OF TWO TRACTS OF PLATTED LAND TOTALING 3.366 ACRES, MORE OR LESS, TO ENCOMPASS UNPLATTED LAND FOR AN ADDITION AND THE RIGHT-OF-WAY DEDICATION TO THE "EARLEY BUSINESS PARK SECOND PLAT, LOTS 1 AND 2", IN CAMERON, CLINTON, DeKALB AND CALDWELL COUNTIES, MISSOURI AND THE FILING OF THE PLAT THEREOF (*KUM & GO*)**, was read by title by Incoming City

Clerk Blades. Copies of said Bill 2018-3 were available for the public. Motion was made by Councilmember Sloan and seconded by Councilmember Clark to pass said bill on first reading. Discussion. Assistant City Manager Johnson explained this Ordinance adds additional land and lots to the existing plat and creates a thru-street for the future Kum and Go business. Bill 2018-3 passed on first reading only with a unanimous voice vote.

Bill 2018-4, **AN ORDINANCE THE CITY OF CAMERON, CLINTON, DeKALB AND CALDWELL COUNTIES, MISSOURI AUTHORIZING THE GENERAL ELECTION TO BE HELD ON 3 APRIL 2018, FIXING THE POLLING PLACES OF SAID ELECTION, AND DIRECTING THE CITY CLERK TO CAUSE BALLOTS TO BE PRINTED AND ELECTION SUPPLIES PROCURED FOR SAID ELECTION ,** was read by title by Incoming City Clerk Blades. Copies of said Bill 2018-4 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Feighert to pass said bill on first reading. Discussion. The terms of Darlene Breckenridge and Ronnie Jack are expiring. Darlene Breckenridge, Ronnie Jack and Becky Curtis have filed for election. Motion carried unanimously.

Motion was made by Councilmember Feighert and seconded by Councilmember Sloan to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously.

On motion made by Councilmember Feighert and seconded by Councilmember Sloan said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Feighert, Jack and Sloan. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6009**, was thereupon signed by the Mayor and attested by the City Clerk/Finance Clerk.

Resolution 2018-3, **DECLARATION OF WATER SHORTAGE ADVISORY FOR THE CITY OF CAMERON, CLINTON, DeKALB, AND CALDWELL COUNTIES, MISSOURI**, was read by title by Incoming City Clerk Blades. Copies of said Resolution 2018-3 were available for the public. Motion was made by Councilmember Clark and seconded by Councilmember Sloan to pass Resolution 2018-3. Discussion. Assistant City Manager Johnson explained that the water advisory goes into effect when the water supply reaches 60%. This measure requests voluntary conservation of water by citizens. The next phase if the water supply gets to 50% will be the Advisory phase. Resolution 2018-3 passed with a unanimous voice vote.

Resolution 2018-4, **A RESOLUTION APPOINTING SHELLIE J. BLADES AS CITY CLERK FOR CITY OF CAMERON, CLINTON, DeKALB AND CALDWELL COUNTIES, MISSOURI**, was read by title by Incoming City Clerk Blades. Copies of said Resolution 2018-4 were available for the public. Motion was made by Councilmember Sloan and seconded by Councilmember Feighert to pass Resolution 2018-4. Discussion. City Clerk/Finance Clerk O'Connor requested she be allowed to administer the oath of office to Incoming City Clerk Blades on January 31, 2018. Council responded in the affirmative. Resolution 2018-4 passed with a unanimous voice vote.

PUBLIC PARTICIPATION

Heidi Sloan, 306 E. Fourteenth Street, wanted Council to be aware of the dangers of microchipping pets. Some research has indicated that microchipping may cause cancers. Mrs. Sloan's own pets developed tumors from rabies vaccinations and was concerned that the dose for large dogs was the same for small dogs.

Quentin Lovejoy, 807 Rosewood, as a member of the Police Advisory Board expressed his appreciation for Council passing the resolution to re-grade the Dispatch Supervisor position. Mr. Lovejoy relayed that the Dispatch center had a lot of employee turnover in 2017 and it was always due to pay issues. Mr. Lovejoy reiterated Councilmember Sloan's observations about the public misconception of dispatchers and challenged Council to spend some time in dispatch.

MISCELLANEOUS

City Clerk/Finance Clerk O'Connor:

- As this is her last Council meeting before retiring, expressed that she has enjoyed her 30 years as the City Clerk for Cameron.

Incoming City Clerk Blades:

- Expressed she was honored to be the Incoming City Clerk and also sad that her mentor, City Clerk/Finance Clerk O'Connor, is retiring.

Councilmember Clark:

- Appreciated Quentin Lovejoy's remarks and stated the importance of retaining qualified staff.
- Was unaware of the rabies issues and would like to follow up with this for the future and wondered if waiving the rabies requirement should be considered this year.
- Welcomed Incoming City Clerk Blades and honored City Clerk/Finance Clerk O'Connor's many years of service.

Councilmember Feighert:

- Thanked the candidates running for office.
- Expressed his appreciation for both Incoming City Clerk Blades and retiring City Clerk/Finance Clerk O'Connor.
- Thanked Alliance Water Resources for being efficient with their budget.
- Thanked Police Chief Bashor for answering all the questions regarding the Dispatch Supervisor resolution.

Councilmember Sloan:

- Congratulated City Clerk/Finance Clerk O'Connor on her retirement and welcomed Incoming City Clerk Blades.
- Requested that staff look into the rabies issue.
- Thanked Alliance Water Resources for the refund.

- Stated that when it comes to the pay matrix, Council needs to be frugal and some decisions aren't always favorable. Ultimately, he wants the best trained public servants possible.

Councilmember Jack:

- Agreed with Council's decision to re-grade the Dispatch Supervisor position and affirmed that we need to keep our trained staff.
- Agreed that the rabies vaccination issue needs research and detailed a current news story about a young boy bitten by a bat who developed rabies.
- Congratulated Incoming City Clerk Blades and honored retiring City Clerk/Finance Clerk O'Connor for her years of service.

Development Director Wymes:

- Congratulated both Incoming City Clerk Blades and retiring City Clerk/Finance Clerk O'Connor.
- Stated that codes are written to a 'minimum' and desires that the City not rush into making changes.

Police Chief Bashor:

- Next week, the Police Department will have a MILO machine at the department which allows officers to train in real-life situations involving weapons. Each officer will get 1-2 hours of training while the equipment is in-house and invited Council to observe/participate if they are able.
- Congratulated both Incoming City Clerk Blades and retiring City Clerk/Finance Clerk O'Connor.

Mayor Breckenridge:

- Stated asking questions is a good thing, it is what the Council is tasked to do and she hopes that no one takes it personally.
- Thanked City Clerk/Finance Clerk for her wealth of knowledge and expressed her appreciation for her many years of service.
- Welcomed Incoming City Clerk Blades.

Motion was made at 7:35 p.m. by Councilmember Sloan to adjourn into Executive Session to discuss Personnel [RSMo 610.021(3)]. Seconding the motion was Councilmember Clark. Roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Feighert, Jack and Sloan. "Nay" none.

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It was decided that Executive Session was not needed and would instead be addressed after the next regular Council meeting. Council reconvened Open Session at 7:40 p.m. There being no further business on motion made by Councilmember Jack and seconded by Councilmember Sloan, the meeting was adjourned at 7:40 p.m. on a unanimous voice vote.

APPROVED:

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Mayor Darlene Breckenridge

ATTEST:

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City Clerk/Finance Clerk